

BUILDING PERMIT APPLICATION

CITY OF BRIGHTON – 200 N. FIRST STREET – BRIGHTON, MI 48116
(810) 227-9005 Fax: (810) 227-6420

DATE: _____ **PROPERTY TAX # 4718-** _____

APPLICANT: _____ **PROPERTY OWNER INFO:** _____

ADDRESS: _____ **ADDRESS:** _____

PHONE #: _____ **PHONE #:** _____

CONSTRUCTION ADDRESS: _____

PROPOSED CONSTRUCTION: _____

ESTIMATED COST: _____ **ZONING DISTRICT:** _____
ELECTRICAL: _____
MECHANICAL: _____ **SQUARE FEET:** _____

TOTAL COST: _____

TYPE OF IMPROVEMENT:

- _____ Single Family Residence
- _____ New Building – Commercial
- _____ Addition/Alteration
- _____ Repair/Replace
- _____ Demolition
- _____ FOUNDATION ONLY
- _____ Other

PROPOSED USE COMMERCIAL:

- _____ Service Station
- _____ Church
- _____ Industrial
- _____ Office
- _____ Retail Store
- _____ Other

- _____ * Water & Sewer Connection/Lines (SEE OTHER SIDE)
- _____ * Water & Sewer Size (SEE OTHER SIDE)

REQUIREMENTS FOR A BUILDING PERMIT

1. Two (2) copies of a stamped survey, stamped site plan or stamped plot plan showing all buildings and accessories, lot size, and set back dimensions of existing and proposed new buildings and/or additions.
 2. Copy of contractor’s license, driver’s license and proof of insurance.
- Mortgage surveys are NOT acceptable.*
- Grading permits are obtained through Livingston County Drain Commission.*

3. Two (2) sets (Residential) and four (4) (commercial) of complete folded building plans drawn to scale including:
 - a. Foundation plans with dimensions
 - b. Floor plan with dimensions
 - c. Front, side and rear elevations
 - d. Cross sections drawings
 - e. Window and door location
 - f. Electrical, mechanical & plumbing layout
4. Please allow ten (10) **working days** for processing of all permits.

CONTRACTOR INFORMATION

ARCHITECT INFORMATION

NAME: _____

NAME: _____

ADDRESS: _____

ADDRESS: _____

PHONE #: _____

PHONE #: _____

LICENSE #: _____

LICENSE #: _____

EXPIRATION DATE: _____

EXPIRATION DATE: _____

FEDERAL EMPLOYER ID#: _____

Or reason for exemption _____

WORKERS COMP. INSURANCE CARRIER: _____

Or reason for exemption: _____

MESC EMPLOYER #: _____

Or reason for exemption: _____

WATER & SEWER CONTRACTOR: _____

ADDRESS: _____ PHONE: _____

Prior to a Certificate of Occupancy being issued, contractor and/or homeowner must supply proof of compliance with Model Energy Code per the State of Michigan Building Code Rules, Chapter 13.

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and we agree to conform to applicable laws of this jurisdiction.

SECTION 23A OF THE STATE CONSTRUCTION CODE ACT OF 1972, ACT NO. 230 OF THE PUBLIC ACTS OF 1972, BEING SECTION 125.1523A OF THE MICHIGAN COMPILED LAWS, PROHIBITS A PERSON FROM CONSPIRING TO CIRCUMVENT THE LICENSING REQUIREMENTS OF THIS STATE RELATING TO PERSONS WHO ARE TO PERFORM WORK ON A RESIDENTIAL BUILDING OR A RESIDENTIAL STRUCTURE. VIOLATORS OF SECTION 23A ARE SUBJECT TO CIVIL FINES.

APPLICANT
SIGNATURE: _____

DATE: _____

Printed: _____

REQUIRED BUILDING DEPARTMENT INSPECTIONS

The following inspections shall be called for and “approved” by the City of Brighton Building Department.

INSPECTION LINE: 810/227-0419 ** INSPECTIONS MUST BE CALLED IN BY 4PM THE DAY BEFORE AN INSPECTION IS REQUESTED. MONDAY INSPECTIONS MUST BE CALL IN BY 4PM FRIDAY.

GRADING PERMITS MUST BE OBTAINED FROM LIVINGSTON COUNTY DRAIN COMMISSION.

1. Site Inspection-building staked prior to excavation.
2. Spread, column and trench footings & postholes.
3. Driveway and sidewalk (formed & ready for concrete). (Commercial only)
4. Backfil: Foundation anchors, drain tile with 6” pea stone (or other foundation drainage system) and exterior wall damp proofed or waterproofed.
5. Compaction: Basement, Ground floor, Garage (vapor barrier, foundation insulation, if applicable)
6. Rough plumbing, rough mechanical/heating & rough electrical (if applicable) separate permits required for each.
7. Rough Building, **TRUSS DRAWINGS (IF APPLICABLE) ARE REQUIRED FOR ROUGH BUILDING INSPECTION.**
8. Insulation
9. Drywall (board applied prior to taping (Commercial only)
10. Final electrical, final mechanical/heating and final plumbing
11. Final building, **AFTER APPROVAL OF REQUIRED INSPECTIONS.**
12. Fire Marshall (Commercial Only)

Note: Existing smoke alarms must meet the Building Code for any construction inside a residence requiring a building permit. Smoke alarms must be wired to receive their primary power from the house wiring system, interconnected, and provided with battery backup in all bedrooms, in the immediate vicinity outside of the bedrooms, and on each story within the dwelling unit including the basements.

PRIOR TO OCCUPANCY OF ANY NEW BUILDING AND/OR ADDITION, A “CERTIFICATE OF OCCUPANCY” SHALL HAVE BEEN ISSUED BY THE BUILDING DEPARTMENT.

ALL BUILDING SITES SHALL BE IDENTIFIED WITH A LOT NUMBER AND/OR ADDRESS AND THE BUILDING PERMIT(S) SHALL BE POSTED VISIBLE FROM THE STREET.

“APPROVED” BUILDING PLANS SHALL BE ON SITE AT ALL TIMES.

NO REFUNDABLE BONDS WILL BE RELEASED UNTIL ALL “FINAL APPROVED” INSPECTIONS ARE MADE AND ALL REINSPECTION FEES ARE PAID.